

# QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P.O. BOX 130, EHRENBURG, ARIZONA 85334  
(928) 923-7900 FAX (928) 923-8908

## MINUTES OF REGULAR SCHEDULED BOARD MEETING QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD Tuesday, March 1, 2011 at 6:00PM Quartzsite Elementary School

### 1. OPENING ITEMS

#### A. Call to Order

**Susan Cushman called the regular meeting to order at 6:01 p.m.**

#### B. Roll Call

Present: Susan Cushman, Christy Carter, Monica Timberlake, and Tracey Richardson.

Absent: Justin Rayner

Others Present: Jacque Price, Rebecca Mendoza, Lee Lehman, Mark Orgeron,  
Linda Ward, Rebecca Gigous, Bret Champoux, Dan Bush,  
and Janet Collier.

#### C. Pledge of Allegiance

Susan Cushman led the Pledge of Allegiance

### 2. ACCEPT AGENDA

#### A. Approve agenda as written.

**Christy Carter motioned to approve the agenda as written. Tracey Richardson seconded the motion. The motion passed unanimously.**

### 3. REPORTS

#### A. Superintendent's Update

1. Mrs. Price and the Board Members recognized the following Students of the Month:  
At Quartzsite – (K) Charlie Hammond, (1<sup>st</sup>) Danielle Gleason, (2<sup>nd</sup>) Ruben Martinez,  
(3<sup>rd</sup>) Luis Carrera – Zavala, (4<sup>th</sup>/5<sup>th</sup>) Elysia Rudisill, (5<sup>th</sup>/6<sup>th</sup>) Kyhe Norris,  
(7<sup>th</sup>/8<sup>th</sup>) Hayward “Curtis” Allison.

At Ehrenberg – (K) Emilee Carter, (1<sup>st</sup>) Elizabeth Hughes, (2<sup>nd</sup>) Hailee Lopez,  
(3<sup>rd</sup>) Rolando Vega, (4<sup>th</sup>/5<sup>th</sup>) Javon Payne, (6<sup>th</sup>) Zaynah Burton, (7<sup>th</sup>) Claudia Cossio,  
(8<sup>th</sup>) Cidnee Darnold.

2. Mrs. Price stated the teachers at both schools have selected their nominees for the La Paz County Teacher of the Year contest. Quartzsite School chose Ms. Brie Gonzales, the 5<sup>th</sup>/6<sup>th</sup> grade teacher. Ehrenberg School chose Mrs. Nancy Vanderploeg, the 8<sup>th</sup> grade teacher. We are proud of both of them and wish them well at the County celebration on April 15<sup>th</sup>. Mrs. Price informed the Board that Spring Break will be March 7-18. Twelve Month employees will be working and taking some vacation time. If you need anything at school during this time, please do not hesitate to call her. Mrs. Price informed the Board that Cassandra Pasley, an 8<sup>th</sup> grade student from Ehrenberg Elementary, is the runner-up for the County spelling bee. If the young man that has won last year and this year does not go, she will be the one to go to the state. Mrs. Price stated that she began the initial application process for the APS School and Government Solar Project

today. Last week we had a 3<sup>rd</sup> party vendor out to see if we could get the mandatory outside proposal required by this program. We are not obligated to continue, however, the District has been actively pursuing the possibility of installing solar to put a cap on electricity costs for the next 15-25 years. She will keep you informed of the progress. Mrs. Price informed the Board on March 9<sup>th</sup> April Whitney and Mrs. Price will attend the AASBO meeting in Phoenix. The program will have speakers from ADE and the Governor's Office to explain the current budget situation, which will affect the drafting of our budget for 2012. Claudina Douglas and her team at ADI Business Solutions will be attending the meeting. Mrs. Price stated that on March 16-19, she will be in Phoenix for the ASBA Policy review for our district. This is recommended every five years. It will be less expensive for Mrs. Price to go to Phoenix than to have the ASBA Policy attorney come out here for three days. We are continuing to work on our records retention issues and hope to have most of it completed by the beginning of the next fiscal year. We are still working on student records. Becky, Jacque, April, Debbie, Linda and numerous teachers have been working hard to get this completed by July. Mrs. Price stated that students and teachers are preparing for the AIMS tests in April. Mrs. Price informed the Board that we have dropped about 7 students from our enrollment. It is not unusual to have a decrease in students during this time of year. Mrs. Price informed the Board on her projection for the following year at Ehrenberg School she is planning on a 5<sup>th</sup>/6<sup>th</sup> grade combination with 18 4<sup>th</sup> grades and 7 fifth graders which will make a class of 25 students. At the Quartzsite school we currently have K-3<sup>rd</sup> grades as stand alone classes, next year 3<sup>rd</sup> grade class will have only 11 students which will be very hard to leave as a stand alone class. The projected size of 3<sup>rd</sup>/4<sup>th</sup> grade will be 26. However, Mrs. Price is very concerned with 5<sup>th</sup>/6<sup>th</sup> grade which will have 30 students. If we retain most or all 20 students in 7<sup>th</sup> and 8<sup>th</sup> grade that will be very good for us, as well.

## B. Financial Reports

1. Mrs. Price informed the Board that they have a revised Bus & Maintenance Report and Asked them to take a look at the increase of the report from when April did the first report on February 22<sup>nd</sup> to March 1<sup>st</sup>. The average cost of gas went up 7 cents a gallon and the additional 320 gallons cost us additional \$1,100. Christy Carter wanted to know what we use the truck and car for in the district. Mrs. Price stated the truck and car in Ehrenberg are used to travel to Parker and to the Quartzsite School. Mrs. Price drives the truck from Ehrenberg to Quartzsite on the days she travels to Quartzsite. The white truck in Quartzsite is used to travel between schools. Mrs. Carter stated she was not sure why the car was not being used more frequently if it is the one with the better gas mileage. Mrs. Price stated she does not drive the car because she feels safer in the truck and traveling on a highway she feels more at ease in the truck. Mrs. Price informed the Board that we had more bus repairs and some plumbing repairs on a urinal in Ehrenberg. The new door handles on the freezer and refrigerator in the Ehrenberg kitchen were also repaired. This was required by the La Paz County Health Department. Mrs. Price informed that the electricity rates are doing better. They went up 1% in January and February in Ehrenberg and in Quartzsite they went down 16% in January and down 4% in March. Mrs. Price stated that we are getting close to 90% on most of our accounts in the budget which is where we should be around this time of year. The operation of non-instructional services includes food services and gas for buses. The instructional staff support we have only spent 18% so we will be moving it around to spend more effectively. Susan Cushman had a concern on the spending of Gifts and Donations and Tax Credit donation and would like this money spent in the same year that

it is given. Susan had some concern that some community members are upset because it is not being used while their kids are in the schools. Mrs. Price informed Susan that teachers need to be informed if parents are donating money for field trips for individual classrooms. Mrs. Price stated that we are allowed to spend that only for those specific things they write on their check.

2. The Quartzsite School Student Activities balance was \$10,893.63 and the Ehrenberg School Activities balance was \$11,017.53.
3. Ehrenberg PTA report showed a balance as of February 21, 2011 of 1,369.60. Quartzsite PTA report for January 2011 has an ending balance of 2,665.16.

#### 4. CALL TO THE PUBLIC

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such Statements if they do not concern School Board affairs, if they are personal attacks against individual or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

Audience member, Linda Ward wants to paint a scorpion on front of gym, inside gym, and banners of teams we play. They would also like to paint buildings in celebration of centennial with murals. They have a local artist that will volunteer his time to paint it and student council will buy the supplies. Susan Cushman stated she would like a copy of the actual drawing of what will be painted before they proceed. Audience member, Rebecca Gigous wanted the board aware of an incident that happened at Quartzsite School and handed all board members, Rebecca and Mrs. Price a letter of the incident.

#### 5. CONSENT AGENDA

- A. Approve minutes of the regular board meeting on February 1, 2011.
- B. Approve donation from the student award account that was closed by Beverly Cunningham and Suzan Fonda. They are donating \$700.00 to Quartzsite School student council and \$313.42 to Ehrenberg School student council.
- C. Approve substitute teacher Kathleen Rogers for 2010-2011 school year.
- D. Approve Expense and Payroll Vouchers
  - E – 1021 - \$26,403.24      P – 16 - \$57,564.15
  - E – 1022 - \$15,726.39      P – 17 - \$55,514.37

**Christy Carter motioned to approve the consent agenda items. Tracey Richardson seconded the motion. The motion passed unanimously.**

#### 6. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)

- A. Discussion of maintenance summer work program and school walk-through report. Bret Champoux and Dan Bush were present to discuss the insurance report walk-through and update the Board you on all work completed. They also informed the Board on their summer work plans. The Board discussed the sports room and asked what can be done to keep it cleaner and make sure all sports equipment is put away. Separate locks were discussed.
- B. Discussion on information from APS regarding APS energy audit. Mrs. Price informed the Board that she called and talked to APS about the audit and she is waiting for them to contact her. She said that they usually do not come out to do an audit on schools to see where they are having inefficient energy use. Mrs. Price did notice in the paper work she received that they do require an audit so she is going forward with the scheduling of the audit.
- C. Discussion of staffing positions and salaries. Christy Carter states that she would like a job description. Susan Cushman stated that she wanted a report of 100% of each employee costs to the district and the funding codes for each position.
- D. Discussion and possible action to change online banking for Quartzsite School District #4 student activities in order to waive \$5.00 banking fee.

**Christy Carter motioned to approve online banking for Quartzsite School District #4 student activities. Monica Timberlake seconded the motion. The motion passed unanimously.**

E. Discussion of discipline matrix design and format for next school year as stipulated by Superintendent's performance objectives. Mrs. Price stated that she included several different matrices to have an idea on a format that the Board preferred, in order to start developing one for our district. Susan Cushman stated she liked Culver City and Marshal's middle school because they seemed to be the easiest to navigate and not so detailed. If we are giving these to parents they would be able to read it. The rest of the Board agreed on those two discipline matrices.

7. **AGENDA ITEMS FOR FUTURE CONSIDERATION**

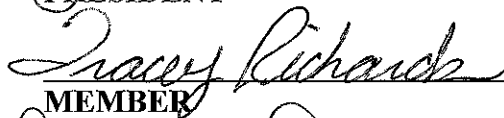
Susan Cushman stated she would like sketches of the future paintings that student council would like to paint on the Quartzsite buildings.

8. **ADJOURNMENT**

**Monica Timberlake motioned to adjourn the meeting. Christy Carter seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:13 p.m.**

  
\_\_\_\_\_  
**PRESIDENT**

\_\_\_\_\_  
**MEMBER**

  
\_\_\_\_\_  
**MEMBER**

\_\_\_\_\_  
**MEMBER**

  
\_\_\_\_\_  
**MEMBER**